**Subject Access Request Form for Passenger**

**Data**

1. To submit a request for your personal data to the Passenger Information Unit – PIU, you must fill in all the required data in this request form and attach the copy of your personal document. (If the form does not contain all the completed elements, the request form will not be further processed)
2. If the request for personal data is made by the authorized person, you must attach his or her copied/scanned document, together with the notarized authorization.
3. After filling out the request form, you can address the same documents to the qkmk.dpo@rks-gov.net
4. If you require assistance in the completion of this request form, please contact the IPIU's Data Protection Officer at: qkmk.dpo@rks-gov.net
5. You have the right to file a complaint to the Agency for Information and Privacy regarding how the PIU processes your personal data. The way you can file a complaint can be found in, <https://aip.rks-gov.net>

**Details of data subject/passenger Details of the travel document**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Document Type

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last name Document Number \_\_\_\_\_ , \_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Month Year of Birth The Issuing Country

 **Flight Information**

 \_\_\_\_\_\_ , \_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_\_

 Date Month Year

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Arriving in Republic of Kosovo)

Address of Residence \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ , \_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_\_

City Date Month Year

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Departure from Republic of Kosovo)

Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Airlines

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Flight Number

Contact Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address

**Description/Reasoning:**

**Declaration**

I declare that all the data I have provided in this form are accurate and complete.

I have filled out this form with all the requested data with full awareness and without pressure from anyone, and I am fully aware that otherwise I will face legal consequences.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ , \_\_\_\_\_ , \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name/ Surname Date Month Year Place Signature